

Project Milestones - 6 months		Team #1	Team #2	Team #3	Team #4	Team #5	Team #6	Team #7	Team #8	Team #9	Team #10	Team #11	Team #12	Team #13	Team #14	Team #15	Team #16	Team #17	Team #18	Team #19	Team #20	Team #21	Team #22	Team #23	Team #24	Team #25	Team #26	Team #27	Team #28	Team #29	% Milestone reached by NIV teams
		Current	Current	Current	Current	No Response	No Response	Current	Current	Current	Current	No Response	Current	Current	Current	Current	Current	Current	Current	Current	Current	Current	No Response	No Response	Current	Current	Current	Current	Current	Current	
Pre-work/Background																															
Project opportunity statement (working draft)		🟢	🟢	🟡	🟢	🔴	🔴	🟢	🟡	🟢	🟡	🟡	🟡	🟡	🔴	🟡	🟢	🟢	🟢	🟢	🟡	🟡	🔴	🔴	🟡	🟢	🟢	🟢	🔴	🟡	
Team organized (e.g. roles and responsibilities), incl stakeholder (e.g. community voice), charter, objectives, etc.		🟢	🟡		🟡	🟢	🔴	🔴	🟡	🟢		🟢	🟢	🔴	🟡	🟡	🟢	🟢	🟢	🟡	🟡	🔴	🟡	🔴	🟡	🟢	🟢	🟢	🟢	🟡	
Review Squire Guidelines and consider scholarly output for project		🟡	🟡		🔴	🟢	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🟢	🟢		🔴	🔴	🔴	🔴	🔴	🔴	🟡	🟡	🟡	🟡	🟡	
Learning: pre-reading (e.g. AIAMC resources, CHNA, other)		🟡	🟡		🔴	🟢	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🔴	🟢	🟢	🟢	🔴	🔴	🔴	🔴	🟡	🟡	🟡	🟡	🟡	🟡	
Learning: stakeholder interviews		🟡	🟡		🔴	🟡	🔴	🔴		🟡		🟡	🟡	🟡	🔴	🟡	🟢	🟢	🟢	🟢	🟢	🔴	🔴	🔴	🟢	🟢	🟢	🟡	🟡	🟡	
Measurement																															
Synthesis of background knowledge and project description		🟡	🟢		🟡	🔴	🔴	🟡		🟢		🟡	🟡	🟡	🟡	🟢	🟢	🟢	🟢	🟡	🔴	🟢	🔴	🔴	🟡	🟢	🟢	🟢	🟢	🟡	
Identify data, its sources and collection plan, analyze baseline data		🟡	🟡		🔴	🟢	🔴		🔴		🟢		🟢					🟡	🟡	🟡	🟡	🟡	🔴	🔴	🔴	🟡	🟡	🟡	🟡	🟡	
Define improvement goal and measures of success		🟡	🟡		🟡	🟡				🟢		🔴	🟢	🔴	🔴	🟢	🟢		🔴	🟡	🟡	🟡	🔴	🔴	🔴	🟡	🟡	🟡	🟡	🟡	
Methods																															
List of potential solutions (short-term and long term fixes); prioritize solutions; action planning		🔴		🔴	🟡		🔴		🟡		🟡	🔴	🟢	🔴		🟡	🟢	🟢		🟡	🔴		🔴	🔴	🟡	🟡	🟡	🟡	🟡	🟡	
Evaluate and choose implementation methodology (e.g. Kern's for curriculum/program development, PDSA for process improvement project)		🟡	🟡	🔴	🟡	🔴	🔴		🟡		🟡	🔴	🔴	🟡	🟡	🟡	🟢		🟡	🟢	🔴	🔴	🔴	🔴	🔴	🟡	🟡		🟢	🟡	🟡
IRB submission		🔴	🔴		🟡		🔴		🔴		🔴	🔴	🔴	🔴	🔴		🔴	🟢		🔴	🟡	🟢	🔴	🔴	🔴	🔴	🔴		🟢	🟡	🟡
Develop and execute on stakeholder communication plan		🔴	🟡		🔴	🔴	🔴		🟡		🟡	🔴	🔴	🔴	🔴	🟡	🟢	🟢		🟡	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🟡	🟡
Assess and plan for potential resource needs		🔴	🟡		🟡	🔴	🔴		🟡		🟡	🔴	🔴	🔴	🔴	🟡	🟢	🟢		🟡	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🟡	🟡
Reassess data needed, collection method, and plan during implementation		🔴	🟡		🔴	🟡	🔴		🟡		🟡	🔴	🔴	🔴	🔴	🟡	🔴		🟡	🟡	🔴	🔴	🔴	🔴	🔴	🔴	🔴		🟡	🟡	🟡
Action plan implementation timeline -implement		🔴	🟡		🔴	🟡	🔴		🟡		🟡	🟢	🟢	🔴	🔴	🟡	🟡	🟡	🟡	🟡	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🟡	🟡	🟡
Implement - Measure - Adjust - Sustain			🟡							🟡						🟡															
Interpret results (process measures, structural measures); data presentation plan		🔴	🟡		🔴	🔴	🔴		🔴		🔴	🔴	🔴	🔴	🔴		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Revise implementation based upon ongoing data analysis		🔴	🟡		🔴	🔴	🔴		🔴		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Execute on communication plan		🔴	🟡		🔴	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Prepare poster for April's AIAMC annual meeting		🔴	🟡		🔴	🔴	🔴		🔴		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Interpret results (process measures, structural measures); data presentation plan		🔴	🟡		🔴	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Revise implementation based upon ongoing data analysis		🔴	🟡		🔴	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Project sustainability path forward		🔴	🟡		🔴	🔴	🔴		🟡		🔴	🔴	🔴	🔴	🔴	🟡		🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴	🔴
Post -program survey																															
% Milestone Reached by Participant																															
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